



Moving Day Checklist

We've crafted a handy checklist to assist in a smooth move.

Prior to Moving Day

- 1. Book Your Movers**
 - Book moving company/Arrange van or truck
- 2. Schedule Professional Cleaning**
 - Book professional cleaner
 - Book carpet cleaner
- 3. Moving Cat**
 - Make sure you have a travel carrier
 - Have an empty room for the cat to go to before moving starts
- 4. Update Your Address**
 - New Zealand Post (Mail redirection)
 - Bank(s)
 - IRD
 - Schools
 - Insurance companies (household, car, contents, health)
 - Local authority (rates, animal registration)
 - Medical professionals (doctor, dentist, etc.)
 - Relatives and friends
 - Subscription services
 - Club memberships
- 5. Transfer or Cancel Services**
 - Gas and power
 - Alarm monitoring
 - Telephone
 - Internet connection
 - Sky TV
 - Water
 - Newspaper delivery
 - Lawn mowing/garden services
- 6. Defrost and Clean**
 - Clean out fridge

- Defrost freezer

7. Pack with Care

- Wrap and label fragile items
- Ensure boxes are not too heavy
- Update moving insurance
- Label all boxes with contents and destination
- Arrange childcare/pet care for moving day

On Moving Day

1. Moving Cat

- Place the cat into the empty room
- Take your cat to your new home. Keep the cat in a room for a week or two

2. Disconnect and Drain Appliances

- Disconnect and drain washing machine

3. Check Every Nook and Cranny

- Check wardrobe tops
- Check attic/basement

4. Keep Valuables with You

- Gather jewelry, money, passports, legal documents

5. Leave Instructions for New Tenants

- Leave instruction manuals and important documents

6. Final Checks

- Clean and tidy house
- Turn off lights, hot water, gas, and power
- Take out the rubbish
- Lock the doors

7. Hand Over the Keys

- Deliver keys to real estate agent/appropriate person